

Thirty-Day Notice of Resident(s) Intent to Vacate

Property Name: _____

Date: _____

Resident Name: _____

Apt #: _____

- _____ **Resident(s) Notice of Intent to Vacate:** The above-referenced lease ends on _____ (date). Resident will vacate the property on _____ (Move-out Date).

_____ **You have fulfilled your lease term**

_____ **Breaking Lease Early Termination**

- Reason for Vacating: _____

Move-Out Reminders

1. Return all house keys, mailbox keys, amenity key, garage door opener, parking pass and any other access devices to the landlord by the move-out date.
2. Provide written notice of Resident(s) forwarding address. If known at this time, please provide below.

Street	City	State	Zip
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3. Please remove all trash, debris, and any personal property.
4. If resident(s) fail to vacate by the move-out date, resident(s) will be liable for rent up to the date that all keys are received.
5. Please note that you cannot use the security deposit as last month's rent. Rent is payable through the termination of the tenancy.
6. Rent must still be paid in advance on the normal rental date. Prorated rent to the end of the tenancy is as follows:

From: _____ **To:** _____

RENT: \$ _____
MTM FEE: \$ _____
PET RENT: \$ _____
GARAGE: \$ _____
OTHER: \$ _____
TOTAL DUE: \$ _____

7. Total Security deposit is \$ _____ Total Pet Deposit is \$ _____ Owner will mail resident's security deposit/pet deposit refund (less lawful deductions) and an itemized accounting of deductions no later than **21** days after surrender.

Resident Signature: _____ Date: _____

Resident Signature: _____ Date: _____

Owner/Agent: _____ Date: _____

Scheduled Move-out Inspection Date _____ Time _____